

Mills County Veterans Affairs

March 13, 2026, Meeting Agenda

To: All MCVA Commissioners, Board of Supervisors Liaison, MCVA staff

Christina Hankins, CVSO/Caseworker

Lori Swisher, CVSO/Clerk

(Commissioners have staggered three-year terms)

Paul Hathaway, Commissioner 1974-2026

Jeanne Wilkins, Commissioner 2019-2025

Yolanda Hardesty, Commissioner 2019-2025

Jess Cook, Commissioner/Secretary 2019-2026

Jim Schoening, Commissioner/Chair 2017-2025

Richard Crouch, BOS Liaison 2003 - 2025

From: Elizabeth Richardson, CVSO/Administrator

March Regular Meeting 8:30 am

Location: 403 Railroad Avenue, Glenwood

A. Pledge of Allegiance

B. Roll Call

C. Old Business

1. *The Chair is seeking a motion to approve minutes from the February meeting.*
Motion
2. Update re VA move to Annex Bldg.
Janitorial, Shared signage, film on glass, parking signs, front door
3. Final proposed budget for 2026-2027
4. Postage reimbursement
5. HBI
6. FMLA Update

D. Reports and Outreach

1. Administrator's Monthly Reports/Awards
 1. Communication and Forms Reports
 2. Quarterly Assistance Report
No new Assistance requested.
3. Running Awards C and P

January 2026: \$1,357,402 (monthly increase of approx. \$17,000)

Running count of **awards only**: 646 people
(veterans/widows/dependents)

This does not include current clientele.

Current # 100% Disabled Military Veteran Property Tax
exemptions/Mills County: approximately 124

2. Open House for New Location

Big thank you to Patrick and Stacy from IT for all of their help!

Also, thanks to Gitzy from Chamber of Commerce and Joe from OT for recent article.

3. Upcoming CVSO Training
NACVSO National Training Increasing Zoom costs/Closed at 250 participants.
4. Commissioner Training, February 18th Review
5. Office work jackets order
6. Business cards

E. New Business

1. Commissioners' Updates
2. Update Website – meet early/late next month to discuss changes?
3. Legislative Update: HB 2446 (?)

F. Adjournment

The Chair is seeking a motion to adjourn the meeting.

Motion

Next meeting: April 10th at 8:30 am

Future meetings: items must be on the Agenda by Wednesday before the next monthly Commissioner's Meeting per Open Meeting Laws.

February Activity List 2026

Communication Report

Type	January	February	Totals YTD
Outreach	8	7	15
Home Visits	2	1	3
Fax	28	25	53
Office Visits	55	48	103
Phone Calls	135	124	259
Outgoing Mail	8	10	18
Email	156	141	297
Teams	86	78 ours 16 Other dept =94	180
Other	60	71	131
Monthly communication in system	452	427	879
Total Monthly Communication	538	521	1059

All Printed Forms Report

Type of Form	January	February
ITF (21-0966)	10	6
FDC (21-526EZ)	7	7
Pension/DIC (21-534EZ, 21P-527EZ)		
Dependents (21-686c)	1	6
Appeal (20-0995, 20-0996)	6	8
Medical Eligibility VA Healthcare (10-10EZ)		
21-4138/20-10210/20-10208	24	18
21-22 (POA)	11	6
Records Request (SF 180)		
Burial Benefits (21P-530, 40-1330)		
All Forms	75	68

Total number of Veterans Served:

2018	2,637
2019	2,423
2020	4,468
2021	4,207
2022	6,003
2023	6,607
2024*	5,816
2025	7415
2026 to date:	1059

(Teams YTD-(180) for LS

*July24 had glitch in numbers, total may not be accurate

Veteran Financial Assistance:

Requested: None Paperwork Completed: Granted:

IA Driver's License – 7 added Veteran designations 6 postcards mailed

DAV Van Report

Total Driving Hours	Total Miles Driven	# of veterans transportation	# of times DAV van used
2.30	60.8	1	1