

The Office of Mills County Auditor  
Carol Robertson  
Mills County Courthouse  
Glenwood, IA

The Board of Supervisors met this 15th day of February 2022, at the Mills County Courthouse in Glenwood with Supervisors Carol Vinton and Lonnie Mayberry present. Supervisor Crouch is absent-Washington DC for ISAC.

Motion by Mayberry, seconded by Vinton to amend the agenda to add under Engineer Jacob Ferro a driveway variance and approve Consent Agenda, minutes from February 8, 2022 as presented, and liquor license renewals for The Fountains Ballroom for Class C outdoor services and Sunday sales; also for The Beer Barn Corp Class B Wine and Sunday sales. Motion carried on vote: Ayes: 2, Nays: 0

Ryan Dale, Deputy Assistant County Attorney was present for the meeting.

Patrick Binns, IT Director joined the meeting. Motion by Mayberry, seconded by Vinton to authorize Chair to sign grant reimbursement request for cybersecurity purchase from Secretary of State grant. Motion carried on vote: Ayes: 2, Nays: 0

Cara Morgan, Golden Hills RC&D Representative updated the Board of Supervisors on projects they are looking at. The 13-NDR-008 has approximately \$86,677.00 left to spend in the grant. Two change orders for \$10,000.00 each and some signage fees of \$1,000.00. There would be funds for Admin costs available.

Bids were received for WN Bid Pkg #5 by Elite Excavating from Omaha in the amount of \$216,295.80, and second bid by Mount Farm Drainage LLC in the amount of \$109,730.80 with May 1, 2022 start date and May 31, 2022 end date. Motion by Mayberry, seconded by Vinton to approve the low bid in the amount of \$109,730.80 by Farm Drainage LLC. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Mayberry, seconded by Vinton to approve GAX #82 in the amount of \$7,688.00. Motion carried on vote: Ayes: 2, Nays: 0

Mills County Engineer Jacob Ferro was next on the agenda. There were no utility reports to report.

Motion by Mayberry, seconded by Vinton to sign STBG funding application for FY2026 – M-16 into Hastings city limits to intersection of Paddock Avenue approximately six miles for asphalt overlay. Funding will come from STBG funds, Farm to Market account and Secondary Roads budget. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Mayberry, seconded by Vinton to approve the purchase of two flashing stop signs in the amount of \$1,425.00 each. The Auditor will provide a copy of the grant proposal from ICAP for \$1,000.00 provided for safety equipment to help defray some of the expense. Motion carried on vote: Ayes: 2, Nays: 0

Amended Agenda item: Driveway variance for address at intersection of 221<sup>st</sup> & Elrod. The requested driveway does not meet separation distance. There is already an existing drive on this parcel. Motion by Mayberry, seconded by Vinton to approve the variance. Motion carried on vote: Ayes: 2, Nays: 0

Public Health Director Julie Lynes joined the meeting. Motion by Mayberry, seconded by Vinton to authorize Chair to sign the Wellness Program and allow insured employees of the Group Health Program that participate in the Wellness Program by completing their physical exam, online assessment, and four different wellness pillars be given eight hours of vacation. There will also be reimbursement per the contract for participating. Mills County receives a discount from ISAC if all employees complete the physical and assessment. Motion carried on vote: Ayes: 2, Nays: 0

Lynes requested the County participate by adopting the Child Abuse Proclamation for the month of April and everyone asked to participate by wearing the color blue on April 1, 2022. Motion by Mayberry, seconded by Vinton to adopt the Child Abuse Proclamation. Motion carried on vote: Ayes: 2, Nays: 0

Lynes discussed the current building expansion as presented with changes and will send back out for RFP to those that had previously bid the project prior to changes.

Treasurer Jill Ford joined the meeting. Motion by Mayberry, seconded by Vinton to renew deputy contracts for Diann Bingham as Motor Vehicle Deputy and Melissa Loghry as Tax Deputy. Motion carried on vote: Ayes: 2, Nays: 0

Ford requested approval to hire Wendy Rodriguez as a universal clerk who has passed all required pre-employment physical and drug screening. Motion by Mayberry, seconded by Vinton to approve hiring Wendy Rodriguez with a start date of February 23, 2022 at a salary of \$38,500.00. Motion carried on vote: Ayes: 2, Nays: 0

Ford requested approval to purchase a laptop from CDW and requested ARPA funds to pay for this since it will be used for COVID-related working from home. Motion by Mayberry, seconded by Vinton to approve Microsoft Surface Pro in the amount of \$1,498.12. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Mayberry, seconded by Vinton to authorize Treasurer Ford to collect \$5.00 admin fee for collecting and completing Marian Heights Sewer Special Assessments for the City of Glenwood. Motion carried on vote: Ayes: 2, Nays: 0

Sheriff Oetter joined the meeting. Motion by Mayberry, seconded by Vinton to agree to pay LEO contracts for Alexis Kittelson in an amount not to exceed \$17,114.06 and to also have Deputy Attorney Dale draft contracts for the current hire and the other deputy to be approved next week who both come from Fremont County with current contracts. Mills County would pay off their existing contracts and would require the deputies to stay for four years, otherwise they will be required to pay Mills County back. Motion carried on vote: Ayes: 2, Nays: 0

Sheriff Oetter requested approval to add an additional K9 handler. Oetter explained this would only cost \$1,800.00/year additional salary for the handler for the extra one-half hour per day to take care of the dog. Also, boarding expenses when the handler is on vacation, food, and vet bills come from the K9 Fund. A vehicle is already equipped. Oetter stated all costs are in the budget for these expenses. Motion by Mayberry, seconded by Vinton to approve the additional K9. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Mayberry, seconded by Vinton to approve Resolution 22-03 Termination of 28E Agreement for Iowa Precinct Atlas Consortium. Motion carried on vote: Ayes: 2, Nays: 0

**RESOLUTION 22-03  
RESOLUTION AUTHORIZING THE CHAIR TO SIGN THE  
TERMINATION OF A 28E AGREEMENT FOR  
IOWA PRECINCT ATLAS CONSORTIUM**

**WHEREAS**, on June 18, 2013, Resolution 13-18, Mills County authorized the chair of the Mills County Board of Supervisors to sign a 28E to purchase a copyright license for distribution and use of Precinct Atlas within the State of Iowa and our County; and,

**WHEREAS** authority for this agreement is contained in Chapter 28E of the Code of Iowa. Mills County has decided they will no longer use the Precinct Atlas and would like to terminate that agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mills County Board of Supervisors to authorize the Board Chair to sign the Termination of a 28E Agreement for Iowa Precinct Atlas Consortium.

Resolution adopted this 15th day of February 2022.

Motion by Mayberry, seconded by Vinton to approve receipt of Annual Manure Management Plans for Donald K Hopp for facility DKH-Edmonds at 54998 340<sup>th</sup> Street, Hastings; and DKH-Mintle at 55749 325<sup>th</sup> Street, Malvern. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Mayberry, seconded by Vinton to appoint Steve Poole Head Custodian at a salary of \$21.00/hour effective February 14, 2022, due to the retirement of Michael Roenfeld. Motion carried on vote: Ayes: 2, Nays: 0

There being no further business to come before the Board, they adjourned to meet on February 22, 2022.

---

Carol Vinton, Chair

ATTEST: \_\_\_\_\_  
Carol Robertson, Auditor