



Public Health
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MILLS COUNTY PUBLIC HEALTH

MILLS COUNTY BOARD OF HEALTH
FREMONT COUNTY BOARD OF HEALTH
Monday March 16th, 2026 @ 6:00 p.m.
Lakin Library
725 Main Street
Tabor, IA 5165

Mills County Board of Health Minutes
Fremont County Board of Health Minutes
March 16th, 2026 @ 6:00 p.m.

1. **Mills Roll Call** – Darcey Butts, DVM (Chair), Jill Ford (Vice Chair), Megan Major, Caitlin Walter, APRN, Paul Curry, RN, Jack Sayers (Board of Supervisors Liaison)
2. **Fremont Roll Call** – Rod McGinley, DC (Chair, present via Zoom), Clint Blackburn (Vice Chair & Board of Supervisors Liaison), Angie Alley, RPh

Absent: Janet Teten, RN, Nicole Matheson, RN

3. **Mills Approval of Agenda**

Motion to move agenda item number 14 (Fremont approval of 28E agreement with Mills County for FY27) to item number 7 by Megan Major, seconded by Paul Curry. All ayes. Approved.

4. **Fremont Approval of Agenda**

Motion to approve the agenda as amended by Angie Alley, seconded by Rod McGinley. All ayes. Approved.

5. **Mills Approval of the Board of Health Minutes – February 9th, 2026**

Motion to approve the February 9th Board of Health Minutes by Paul Curry, seconded by Jill Ford. All ayes. Approved.

6. **Fremont Approval of the Board of Health Minutes – February 9th, 2026**

Motion to approve the February 9th Board of Health Minutes by Clint Blackburn, seconded by Angie Alley. All ayes. Approved.

7. **Fremont discussion and possible action to approve 28E agreement with Mills County for FY27**

Motion to approve the 28E agreement with Mills County for FY27 by Clint Blackburn, seconded by Angie Alley. All ayes. Approved.

8. **Public Comment** (limit 3 minutes per person)

No public comments were made.

9. **Sarah Guilliat**- Fremont Maternal Health Program Report: Sarah shared plans to start process of creating a subcontract with MCPH for MCPH RNs to provide maternal health services in Fremont County, with reimbursement for all associated costs.

10. Jenny Sharrick- Mills Firefly Report- Absent

11. Rachel Reis- Mills Community Health Worker Program- Rachel shared a new pamphlet highlighting CHW success stories and presented an asset map of available community resources. Since launching in May, the program has served 255 total cases, including both one-on-one case management and repeat clients. She also highlighted the success of monthly community meetings held at the MCPH office.

12. MCPH Program Reports –

1. Katelyn Murtfeld – Mills/Fremont Administrative Report and Mills Nursing Report

Katelyn provided the Mills and Fremont administrative and nursing report, highlighting the transition to the 8 Foundational Public Health Services model and ongoing community partnership efforts, including participation in the VA Open House and Prevent Child Abuse Council meeting, as well as monthly CHW and Fremont ISU community meetings. She reviewed equity-focused programming such as the CHW program, IRRT, free immunizations through VFC and VFA, Homemaker services, Parents as Teachers, and shared upcoming events including the Festival of the Young Child on April 14. Communication efforts included promotion of the Gridshock showing on March 30, the upcoming Matter of Balance class beginning April 7, and ongoing public health blog and social media outreach. She also discussed workforce development opportunities, including the Iowa Public Health Conference, leadership training, AMOB training, CPR certification, and plans to begin maternal child health home visits through a subcontract. Additional updates included emergency preparedness exercises, recent disease surveillance (one *Cryptosporidium* case in Mills County), policy and legislative items under review, and continued accountability through Board of Health reporting and budget oversight.

2. Kim Frink – Parents As Teachers Report

Kim provided a Parents as Teachers (PAT) program update, reporting 13 active families and ongoing efforts to increase enrollment. She shared upcoming events, including PAT Educators Appreciation, Gridshock, and the Festival of the Young Child, and handed out flyers.

3. Matt Scott – Mills & Fremont County Environmental Health Report

Matt reported on February environmental health activities across Mills and Fremont Counties, which included 21 well tests in Mills and 3 in Fremont, 0 well permits in Mills and 2 in Fremont, 2 septic permits in Mills and 3 in Fremont, 2 septic inspections in Mills and 5 in Fremont. 1 pool inspection and 1 nuisance complaint in Tabor.

13. Mills discussion and possible action to implement additional price of \$300 for septic systems lateral replacement or addition only

Motion to implement additional price of \$300 for septic systems lateral replacement or addition only by Paul Curry, seconded by Jill Ford. All ayes. Approved.

14. Mills discussion and possible action to approve hiring of 2 part time homemakers

Motion to approve hiring Madison Queen-Kratz as Part Time Homemaker at \$17/hr, start date of March 10th by Megan Major, seconded by Jill Ford. All ayes. Approved.

Motion to approve hiring Sheri Hollander as Part Time Homemaker at \$17/hr, start date upon successful completion of all preemployment requirements by Megan Major, seconded by Paul Curry. All ayes. Approved.

15. Mills discussion and possible action to approve 28E agreement with Fremont County for FY27

Motion to approve 28E agreement with Fremont County for FY27 by Paul Curry, seconded by Jill Ford.
All ayes. Approved.

16. Mills & Fremont Next Meeting Date

May 11th, 2026.

17. Mills Adjournment

Motion to adjourn by Megan Major, seconded by Paul Curry. All ayes. Approved.

18. Fremont Adjournment

Motion to adjourn by Clint Blackburn, seconded by Angie Alley. All ayes. Approved.