

Office of Mills County Auditor
Carol Robertson
Mills County Courthouse
Glenwood, IA

The Board of Supervisors met this 13th day of June 2023, at the Mills County Courthouse in Glenwood with Supervisors Carol Vinton and Richard Crouch present. Supervisor Mayberry was absent due to being out of town. The meeting opened with the Pledge of Allegiance.

Motion by Vinton, seconded by Crouch to approve the Consent Agenda and Minutes as presented from June 6, 2023, Liquor License for The Back Room, Timberline Holdings Inc, 23222 Centre Dr., Glenwood, Class C Retail Alcohol License with Outdoor Service, Annual. Motion carried on vote: Ayes: 2, Nays: 0

Visitors Lynn Christiansen and Heather Jenneman were present for the meeting.

Jacob Ferro, Mills County Engineer, was present for his scheduled meeting. Motion by Vinton seconded by Crouch to authorize signing of FM rock contract with Schildberg in the amount of approximately \$326,047.76 to be paid entirely from the FM (Farm to Market) account. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Vinton seconded by Crouch to approve driveway variance for Parcel #0365900000000000 Bunge Ave North 1-73-44, NE ¼ SE ¼ . which had been denied due to separation, however due to sight distance being fine the Engineer does not see any safety concerns. Motion carried on vote: Ayes: 2, Nays: 0

Ferro will bring in proposal for L-31 South. He also presented a request to purchase furniture for the conference room similar to what we have at the annex. Currently the conference table is not very friendly for training and meetings.

Vic Smith, Silver Creek Renovations LLC, arrived for his meeting. Smith had a question on the bid process and why the low bid did not win was the question. The Board explained they do not have to take the low bid if it is justifiable. When all those bidding were asked when they could begin the project, Smith was unsure, so they chose the one that had the earliest start date. Smith asked why project had not begun yet and was told it was a mix-up on getting the contract signed.

Josh England, Chief Deputy, was present for his scheduled meeting. Motion by Vinton seconded by Crouch to accept the resignation of Sadeana Viner, Corrections Officer, effective June 16, 2023. The Sheriff's department has an open request to continue advertising until fully staffed. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Vinton seconded by Crouch for approval to purchase a new K9 dog in the amount of \$17,000 to I-80 K9 Training Services LLC, Atlantic, IA, which includes purchase, complete training, along with Health and Performance Guarantees. A downpayment of \$8500, which is half of purchase price, is due now. Officer Spunaugle's 12-year-old dog, Judge, is retiring after a long faithful service and this dog. Motion carried on vote: Ayes: 2, Nays: 0

Motion by Vinton seconded by Crouch to approve the 5-year step Union Raise for Deputy Jacob Spunaugle in the amount of \$67,498, which is effective July 2, 2023. Motion carried on vote: Ayes: 2, Nays: 0

Holly Jackson, Building and Zoning Administrator, was present for her scheduled meeting. Jackson requested a change to allow Open Warehousing be allowed in Ag Residential. Motion by Vinton seconded by Crouch to set date for Public Hearing for Ordinance 23-04 Amending Chapter 27 Mills County Zoning Ordinances Subsection 4 Table 4.01 Matrix for July 5, 2023 at 9:30 AM. Motion carried on vote: Ayes: 2, Nays: 0

Carol Robertson, Auditor, was present for her meeting. Supervisors Crouch and Vinton did not want to accept the resignation of the Building & Zoning Administrator, Holly Jackson. Supervisor Vinton asked Jackson if she would reconsider and at least stay in the current position until someone could be hired full time to replace, even if she would consider part-time. Jackson agreed she could wait until they figured out the position they would be replacing because Supervisors felt the County needs to go back to doing inspections, especially for commercial property and this position could be contracted. The need for someone to be able to read plans and sign off knowing that all has been completed and also potential permitting. The Board asked Assistant County Attorney, Dawn Landon, if she would assist with amending Ordinance Chapter 24 to allow for inspections to be reinstated. A work group of Supervisors, Assistant County Attorney, Auditor, Engineer, Economic Development Director and Zoning Administrator was set up for Thursday to work on the amendment. Supervisors wanted this done before we start getting new commercial property.

Motion by Vinton seconded by Crouch to approve the EMA Commission selection of Travis Hitchcock for EMA Coordinator and create a 28E between the Commission-E-911/Communications Director and put on agenda for Tuesday's meeting. Motion carried on vote: Ayes: 2, Nays: 0

Jill Ford, Treasurer, was present for her scheduled meeting. Ford informed the Board of the Online Auction for Tax Sales which will be held this coming Monday. They have 175 parcels up for bid and 278 bidders with guaranteed funds as of last Friday.

There being no further business to come before the Board, they adjourned to meet on Tuesday, June 20, 2023.

Lonnie Mayberry, Chair

ATTEST:

Carol Robertson, Auditor