

**MILLS COUNTY  
PLANNING & ZONING COMMISSION**

403 Railroad Avenue  
Glenwood, IA 51534

**MEETING MINUTES**

Meeting Date:	June 27, 2022	Time Called to Order:	6:00 PM
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		Present	Absent
<b>BOARD MEMBERS</b>	Jon Lorson	<b>X</b>	
	Teresa Keller		<b>X</b>
	Joe Martin (Vice Chair)		<b>X</b>
	Lynn Christensen	<b>X</b>	
	Nick Jameson (Chair)	<b>X</b>	
	Allan Hughes	<b>X</b>	
	Bree Frye	<b>X</b>	
	Holly Jackson (Zoning Technician)	<b>X</b>	
	Lonnie Mayberry (Board of Supervisors)	<b>X</b>	

**Issues and Discussions**

1. Approve Meeting Agenda:  
Hughes motioned to approve Meeting Agenda.  
2<sup>nd</sup> by Frye; Motion carried.
  
2. Approve Meeting Minutes from previous meeting.  
Frye Motioned to approve Meeting minutes.  
2<sup>nd</sup> by Christensen Hughes questioned lack of quorum at previous meeting, thus no formal action.

**New Business:**

- Discussion/Formal regarding proposed revisions to Mills County Ordinances Chapter 27 definitions of Duplex and Townhouses.
  - Presentation by Mills County Staff of proposed amendments to existing ordinance. Jackson read some proposed definitions for Townhouse and Duplex. Townhouse is described as two dwelling units separated by a wall through the center, not above or below with two separate owners and property owners on two parcels. Duplex is described as two separate dwellings with one owner on one parcel. Jackson proposed to regulate the same by allowing only in major subdivisions with public water and/or sewer.
  - Board Discussion. Board discussion included comments and questions about location, restrictions, stipulations and definition clarifications. Board asked Jackson to seek other

options of wording and approval process. Contiguous settings were discussed, but an amount of contiguous dwellings was not decided. Supervisor Mayberry discussed possible scenarios for future projects and how this decision will affect that. Board asked Jackson to draft definitions discussed for next meeting.

- Public Comment. None.
- Board Decision  
No decision, discussion only.

3. Public Comment. None

4. Meeting Adjourned: Hughes motion to adjourn meeting.  
2<sup>nd</sup> by Christensen  
Motion carried.

***End of Minutes***