

The Office of Mills County Auditor
Carol Robertson
Mills County Courthouse
Glenwood, IA

The Board of Supervisors met this 20th day of September 2022, at the Mills County Courthouse in Glenwood with Supervisors Lonnie Mayberry, Carol Vinton and Richard Crouch were present.

Motion by Mayberry, seconded by Crouch to approve the consent Agenda, and minutes as received from September 13, 2022. Motion carried on vote: Ayes: 3, Nays: 0.

Motion to approve the application for Fireworks Permit for 63471 350th ST Malvern, IA, Robert Beebe October 21 and 22, 2022, and 34254 Lambert Ave, Malvern, IA. These would be canceled if a burn ban is in place. Approval for a Liquor License renewal for Love's Travel Stops and Country Stores Inc Class C Beer Permit and Sunday Sales. Motion carried on vote: Ayes: 3, Nays: 0

Betty Tronson and Rebecca Atkinson were present during general discussion to request the front lawn of Courtyard for October 22nd Day of Prayer. Board will place on agenda for next week to give formal approval.

Jacob Ferro, Mills County Engineer, was present for his scheduled meeting. Ferro reported there were no utility permits.

Motion by Mayberry, seconded by Crouch on Approval of lateral move of Employee Kyle Anderson as Roadside Vegetation Manager. No salary change and the County will pay for Pesticide Application License, Category 6. Motion carried on vote: Ayes: 3, Nays: 0

The hiring of the position of Road Foreman has been tabled until next week.

Steve Boomer from Masters Road joined the session to ask the Engineer why they have not been down to grade the roads. The Fiber Company has made many new ruts. Ferro will go down and look at the road and send a grader down to fix.

Travis Oetter, Sherriff, was present for his scheduled meeting. Motion by Crouch, seconded by Mayberry to Accept resignation of Office Manager, Hilleary Schrage, whose last day will be September 23rd, 2022, and authorization to advertise the position to hire. Motion carried on vote: Ayes: 3, Nays: 0

Motion by Mayberry, seconded by Crouch on Authorization of funds to satisfy lien on forfeited motorcycle in the amount of \$8,127.15 to pay off lien and have clear title to sell. Motion carried on vote: Ayes: 3, Nays: 0

Motion by Mayberry, seconded by Crouch on Authorization to sell Harley Davidson Motorcycle and recoup County's expenses. Motion carried on vote: Ayes: 3, Nays: 0

Oetter informed the Board he has met with US Marshall to discuss housing of Federal Prisoners, lots of paperwork to make this happen.

Susan Wiegel, E-911/Communications Director was present for her scheduled meeting. Motion by Crouch, seconded by Mayberry on Approval to Hire Dispatchers. Christine Rethmeier has 25 years of experience – Past experience with discretion of Director to start at beginning wage of \$21.25/hr. She has Passed all Medical and Psychological Evaluations to begin September 22, 2022. Robert Gran is 2nd new hire with no experience at a beginning salary of \$20.13/hr. Gran has passed all Medical and Psychological Evaluations and will start October 3rd, 2022. Motion carried on vote: Ayes: 3, Nays: 0

Motion by Mayberry, seconded by Crouch to accept Second Reading for Ordinance 22-02 Amendment of Chapter 27 for Definitions of Duplex and Townhomes and Matrix Changes in Mills County. Motion carried on vote: Ayes: 3, Nays: 0. Roll Call vote: Crouch – Aye, Mayberry – Aye, Vinton – Aye.

Motion by Mayberry, seconded by Crouch to accept Third Reading for Ordinance 22-02 Amendment of Chapter 27 for Definitions of Duplex and Townhomes and Matrix Changes in Mills County. Motion carried on vote: Ayes: 3, Nays: 0. Roll Call vote: Crouch – Aye, Mayberry – Aye, Vinton – Aye.

Motion by Mayberry, seconded by Crouch for Final Approval of Ordinance 22-02 Amendment of Chapter 27 for Definitions of Duplex and Townhomes and Matrix Changes in Mills County. Motion carried on vote: Ayes: 3, Nays: 0. Roll Call vote: Crouch – Aye, Mayberry – Aye, Vinton – Aye.

**AN ORDINANCE TO AMEND THE COUNTY CODE OF ORDINANCES OF
MILLS COUNTY, IOWA BY AMENDING CHAPTER 27 – VIOLATIONS AND PENALTIES**

AMENDMENT 1: Chapter 27 of the Mills County Ordinances is hereby amended, in relevant part, as follows:

27.3.4b Duplex Residential

No more than two individual attached dwelling units. Each unit shall reside on one parcel, with one property owner. All existing setback ordinances for the designated zoning district shall apply. Each dwelling shall have legal access to a public or private street.

Matrix change to allow permitted use in Zoning Districts AG, AR, LH, and V.

AMENDMENT 2: Chapter 27 of the Mills County Ordinances is hereby amended, in relevant part as follows:

27.3.4d Townhouse Residential

No more than two individual attached dwelling units that have a common vertical wall with its own access and with at least two exposed exterior walls. Each townhouse unit shall not be located above nor below any other dwellings. Each unit shall reside on its own parcel. There will be a zero lot-line setback for the adjoining center parcel line. Each dwelling shall have legal access to a public or private street.

Matrix change to allow permitted use in Zoning Districts AG, AR, LH, and V.

First Reading: _____August 30,2022_____ Second Reading: _____September 20, 2022_____

Third Reading: _____September 20, 2022_____

Carol Robertson, Auditor, was present for her scheduled meeting. Motion by Mayberry, seconded by Crouch to Authorize Chair to sign MP Nexlevel, LLC Mills County Phase 2 Construction Unit Price form. Motion carried on vote: Ayes: 3, Nays: 0.

Motion by Crouch, seconded by Mayberry to Authorize Chair to sign Midwest Group Benefits Cobra Service Agreement form. Motion carried on vote: Ayes: 3, Nays: 0.

Patrick Binns, IT Director, Lorri Greiner, Public Health, and the Architect Design Group from KPE were present for their scheduled meeting. Discussion and possible changes of the plans were reviewed. They will return at a later date for the final presentation approval.

There being no further business to come before the Board, they adjourned to meet on September 27th, 2022.

Carol Vinton, Chair

ATTEST: _____
Carol Robertson, Auditor