



# ZONING VARIANCE APPLICATION

**MILLS COUNTY, IOWA**  
**BUILDING & ZONING DEPARTMENT**  
 403 RAILROAD AVENUE  
 GLENWOOD, IA 51534  
 Phone: 712-527-4347  
 Fax: 712-527-4439  
 Website: www.millscoia.us

<b>Application Fee:</b> \$300.00	<b>Township:</b>	<b>Application #:</b>
<b>Receipt #:</b>		
<b>SITE ADDRESS:</b>		<b>PARCEL NUMBER:</b>
<b>LEGAL DESCRIPTION:</b> <input type="checkbox"/> Attachment		<b>ACREAGE:</b>
<b>CURRENT ZONING DISTRICT :</b> <input type="checkbox"/> <b>AG</b> ( <i>Agricultural</i> ) <input type="checkbox"/> <b>AR</b> ( <i>Agricultural-Residential</i> ) <input type="checkbox"/> <b>LH</b> ( <i>Loess Hills Conservation Develop.</i> ) <input type="checkbox"/> <b>V</b> ( <i>Village</i> ) <input type="checkbox"/> <b>C-1</b> ( <i>Convenience Commercial</i> ) <input type="checkbox"/> <b>C-2</b> ( <i>Highway Oriented Commercial</i> ) <input type="checkbox"/> <b>I</b> ( <i>Industrial</i> ) <input type="checkbox"/> <b>OS</b> ( <i>Open Space</i> )		
<b>REZONING TO DISTRICT :</b> <input type="checkbox"/> <b>AG</b> ( <i>Agricultural</i> ) <input type="checkbox"/> <b>AR</b> ( <i>Agricultural-Residential</i> ) <input type="checkbox"/> <b>LH</b> ( <i>Loess Hills Conservation Develop.</i> ) <input type="checkbox"/> <b>V</b> ( <i>Village</i> ) <input type="checkbox"/> <b>C-1</b> ( <i>Convenience Commercial</i> ) <input type="checkbox"/> <b>C-2</b> ( <i>Highway Oriented Commercial</i> ) <input type="checkbox"/> <b>I</b> ( <i>Industrial</i> ) <input type="checkbox"/> <b>OS</b> ( <i>Open Space</i> )		
<b>PROPERTY OWNER NAME:</b>		<b>PHONE NUMBER:</b>
<b>PROPERTY OWNERS MAILING ADDRESS:</b>		<b>STATE:</b>
		<b>ZIP CODE:</b>
<b>EMAIL ADDRESS:</b>	<b>DATE OF PREVIOUS APPLICATION SUBMITTED, IF ANY:</b>	
<b>CURRENT USE OF PROPERTY:</b>		
<b>REASON(S) FOR REQUESTED AND INTENDED VARIANCE:</b>		

**REQUESTED VARIANCE:**

	Minimum	Proposed	Proposed Difference
Height			
Lot Coverage			
Lot Size			
Lot Width			
Setbacks			
• Front Yard			
• Street side yard			
• Rear yard			
• Interior side yard			
Parking			
Sign			
Nonconforming Residential/Commercial Use			
• Alteration			
• Enlargement			
• Expansion			
Other			

**Note: Seven (07) copies of a Site/Plot plan is REQUIRED to be attached to this application, showing size of lot, dimensions, & locations of principal building(s) on lot, dimensions & locations of any new structures to be built on lot, location of well & septic systems, and setbacks of any new structures to property lines, drainage (if applicable) and road Right-of-Way R-O-W is an easement for site access purposes. And provide Seven (07) copies of all additional written materials or documents accompanying this application.**

**PROVIDE ATTACHMENT OF: Names and addresses of all other persons, Firms, ETC. Having a legal connection to the property to be considered for variance.**

I HEREBY CERTIFY THAT ALL OF THE ABOVE STATEMENTS AND THE STATEMENTS CONTAINED IN A NY PAPERS OR PLANS SUBMITTED HEREWITH ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.	
OWNERS SIGNATURE _____	DATE _____
PRINT OWNERS NAME _____	

**INCOMPLETE FORMS WILL NOT BE ACCEPTED!**

<b>Mills County Building and Zoning Use Only</b>		
Zoning District # :	Filing Date:	Received By:
Zoning Action:	Date:	
Council Action:	Date:	
		Effective/Approval Date:

**Please make be certain that you want to proceed with this project when you submit your application.  
The fees that you submit are not refundable once the application is submitted**

**ZONING PERMIT FEES**

<b>PERMIT TYPE</b>	<b>FEE</b>
Conditional Use Permit	\$350.00
Conditional Use Permit for Resource Extraction Site	\$450.00
Variance	\$300.00
Zoning District Amendment	\$500.00